

**INDIANA ARTS COMMISSION
FIRST ONLINE GRANT TEAM MEETING
INDIANAPOLIS, IN
JUNE 14, 2005, 2:30 P.M. – 4:00 P.M.**

A G E N D A

NOTES

Team in Attendance:

Anne Marie Chastain, Indianapolis Symphony Orchestra
Bobbie Garver, IAC
Dorothy Ilgen, IAC
Eric R. Rogers, Region 5, Regional Arts Partner
Holly Hospel, IAC Consultant
L. Pogost, IAC
Monica Peterson, IAC
Robyn Allen, IAC
Michael Jonson, Indianapolis Opera
Tom Hume, Hume Communications
Angela Butiste, Region 2, Regional Arts Partner
Joyce Ribble
Nancy Krueger, Region 8, Regional Arts Partner

1. Time Line Review and Discussion

a. Staged Approach

An overview of the time line's first draft was present in a three-year calendar format. Further provided was a first draft of a more detailed work plan (attached). Updated work plan to be forthcoming based on team comments.

b. Request members contribute input to the timeline based on their experience and understanding of time requirements after they have an opportunity to review it.

c. It was suggested that students and academic facilities might be a great resource for finding people to test the software in the soft launch phase.

d. It was suggested that the Regional Art Partners and the other grant recipient groups be contract for there input into the Business Need Requirements

e. Eric Rogers notes that it would be helpful if the RAP has something to react to and Angela Butiste noted the could provide feedback/ react to the system the RAP members are currently using, that being IndianaArts.org

2. Needs Assessment and Discussion

a. Team members are ask to thoroughly review the needs assessment document and identify which feature are required and which are not (attached)

3. Other Business

a. July 20th at 1:00 PM is the next schedule meeting

b. The next Team meeting will demo OLGA, Ohio's new online grant application system